



# Fleetwood Town Council

Onward to a Better Future

**You are summoned to attend a meeting of the Town Council and the Annual Town Meeting on Tuesday 16<sup>th</sup> April 2019 At The North Euston Hotel, Fleetwood at 7.00 p.m.**

## AGENDA

- 2895** Opening of the meeting and chairman's statement (chairman).
- 2896** To accept Apologies for Absence.
- 2897** To record Disclosable Pecuniary Interests from members (including their spouses, civil partners or partners) in any item to be discussed. Councillors **MUST NOT** make representations or vote on the matter therein.
- 2898** To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Councillors should state if they need to bar themselves from discussion and voting on any related matters.
- 2899** To accept the minutes of the meetings of 5<sup>th</sup> March (enclosed)
- 2900 Adjournment for Public Participation (1)**
- Neighbourhood police team report
- 2901 To re-convene the meeting**
- 2902** To approve the 2018-19 Quarter 4 and end of year (to 31/3/19) financial statement (enclosed) – **clerk**
- 2903** To approve the end of year (to 31 March 2019) Bank reconciliation statement (enclosed) – **clerk**.
- 2904** To note the end of year budget monitoring document (enclosed) and the budget allocation for 2019/20 based on the precept - **clerk**

### Councillors

T Rogers (Chairman)  
P. Tilling .

E. Anderton  
B. Stephenson

B. Glasgow  
E. Stephenson

M. Barrowclough (Vice Chairman)  
R. Hewitt

C. Raynor

N. Stuchfield  
R. George

M. Stirzaker  
M. Conn



- 2905** To approve **section 1** (annual governance statement) of the annual governance and accounting return for 2018/2019. Internal audit was successfully completed on 3/4/19 (enclosed) – **clerk**.
- 2906** To approve **section 2** (accounting statements) of the annual governance and accounting return for 2018/2019. Internal audit was successfully completed on 3/4/19 (enclosed) – **clerk**.
- 2907** To approve the payment of the following invoices and subscription costs by Bank Transfer or debit card (enclosed):
- Visit Fleetwood – Annual advertising (Rabbit Patch) £624.00
  - Builders supplies (West Coast) for FIB compost/topsoil (FIB budget) £554.34
  - Builders supplies (West Coast) for FIB compost/topsoil (FIB budget) £354.96
  - Stationery 4 Less (paper and stationery supplies) £20.95
  - Barton Grange for 5 x Christmas Trees (includes £900 discount as per earlier e-mail) £7236.00
  - SLCC annual membership £175.00
  - NALC/LALC annual subscription £2181.71
  - C-a-solutions – Internal audit invoice £126.00
- 2908** To approve payment (by Bank Transfer) of £66,000.00 to the Fleetwood Museum Trust for the 2019/20 running costs as awarded by the council. **Clerk**
- 2909** To consider the Active Lancashire Business Proposal: ‘Working Together Better in Fleetwood’ and the associated funding bid of £6545 (enclosed). **Cllr Stuchfield**
- 2910** To consider the Fleetwood Town Council Business Proposal: ‘Transition 6 Raft Race Project’ and the associated funding bid of £928.80 (enclosed). **Cllr Stuchfield**.
- 2911** To approve the purchase of autumn/winter/spring flowering bulbs to provide year-round town centre colour in the new Lord St planters. This will meet a request by Wyre Council that in exchange for allowing the planters to remain in situ, additional planting is carried out. Up to £500.00 to come from the existing In-bloom budget. **Cllr Rogers on behalf of the In-Bloom Group**.
- 2912** To consider a proposal from the Fleetwood Museum Trust regarding the first year precept amount held in reserve (enclosed). **Cllr M Barrowclough**.
- 2913** To consider a grant aid application from Fleetwood Festival of Transport (enclosed).
- 2914** To consider approving the purchase of the 11<sup>th</sup> Edition of Arnold Baker at the cost of £110.99. The enclosed e-mail details the new content. **Clerk**
- 2915** To accept the current Schedule of assets (enclosed) as per annual review of key documents. **Clerk**



- 2916** To accept the revised risk management plan (enclosed) as per annual review of key documents. Updates have been made to the insurance summary. **Clerk**
- 2917** To accept the revised risk management register (enclosed) as per annual review of key documents. Changes marked by \*\*\* and to be clarified by the clerk. **Clerk**
- 2918** To consider and approve the booking of an initial 6 places on the new councillors' course, and one place on the Chairmanship workshop at the cost of 6x £63 and 1x£25, total £403, to come out of the existing training budget (course details and dates enclosed). There will be a new chairman and six new members based on the early non-contested election results. **Clerk**
- 2919** To consider and approve the purchase of 14 copies of the 2019 good councillors guide (one for each councillor and a office copy). The few copies held by current members and in the office are out of date. The enclosed information from LALC estimates a cost of approximately £63.00 Inc. postage. **Clerk**
- 2920** To approve the re-imburement to the CDO of £7.97 spend on refreshments for the In-Bloom alleyway residents meeting held on 10<sup>th</sup> April at Emmanuel church by the In-Bloom Group. To be paid from the In-Bloom budget(receipt enclosed). **Cllr George on behalf of the In-Bloom group.**
- 2921** To nominate and approve up to 2 FTC councillors to join the Festive Lights Committee following the resignation of Cllrs Tilling and Conn, in the interim prior to the Parish meeting in May. **Cllr Stirzaker**
- 2922 Adjournment for Public Participation (2).**
- 2923 To reconvene the meeting**
- 2924** To note planning applications considered by members and agree any action to be taken or response to the planning authority (enclosed).
- 2925** To receive items for information and items for inclusion in the next agenda subject to full information being available. Members are reminded that no discussion or decision may be taken.
- 2926** To agree Accounts for Payment (Including April salaries). See information sheet on page 1 of the meeting pack.
- 2927 Chairman's closing statement, vote of thanks, and closure of the meeting**

**The first meeting of the newly elected council, which includes the annual Parish meeting (or AGM) will take place on Tuesday 14th May at 7pm at the North Euston Hotel.**

**Under the Local Government Act 1972 ss15, the outgoing chairman Mr Terry Rogers will preside over the first order of business which will be the election of a**



**new chairman. In the case of an equal vote on any nominations Mr Rogers has the right of a casting vote. Once a new chairman is duly elected Mr Rogers will retire from the meeting and all remaining business will be managed by the new chairman.**

**The 2019 meeting schedule can be found on the Website and council noticeboards. All members of the public and press are welcome to attend.**

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Debra Thornton  
Clerk to Fleetwood Town Council